HENRY COUNTY SCHOOLS STUDENT SERVICES

HOW TO LOG INTO NAVIANCE FOR STUDENTS

<u>STEP 1</u>: To access Naviance, you will need to access the Naviance app using Class Link. Students will need to enter their credentials (as shown below) to access Class Link.



<u>Step 2</u>: When you have logged into Class Link, click on the Naviance Student app at the bottom of the screen.





Step 3: When you are logged into Naviance, you should see the screen below:

	CE	Home Self-Discovery	Careers College	Planner	🔍 🔻 Demo	~ 🗭 🖂	DD About Me 🔻	CLOSE DEMO
Welcome,	Demo Davis	;!						
Sea	orch for Colleges 🛛 💙	S Type a col	llege name				SEARCH	
w St	/elcome 12th Grac tudents!	le _{Engl}	lish 🔶 Ga	My Favor	ites			
We	elcome to Naviance! We	e are so excited to se	ee you here!	COL I'm	LEGES thinking about			
Thi Na qu	aroughout the year you w aviance Student. You will valifications, and college	vill discover more abo explore careers, lear options! Also, you wi	out yourself throug rn about salaries, s ill use Naviance to	yh SCOL kill S™ I'm	LEGES applying to			
tra	ack your college applicat	ions and keep you or	ganized!	CAR I'm	EERS AND CLUSTERS thinking about			Show Me How

Step 4: Click on the Planner tab and then the "Tasks" link

BY POWERSCHOOL	Home Self-Discovery Careers Co	colleges Planner	••	Demo '	✓ I ➡	DD About Me 🔻	CLOSE DEMO
Velcome, Demo [avis!	Planner Ho Cools	me				
Search for College	Y Type a college name	To-Dos				SEARCH	
		Tasks					
Welcome 12t	h Grade	My Fa	vorites				
Welcome 12t Students! Welcome to Navi	h Grade <u>English</u>	🗠 😡 My Fa	COLLEGES I'm thinking about				
Welcome 12t Students! Welcome to Navi Throughout the y Naviance Student gualifications, and	h Grade <u>English</u>	ce to	COLLEGES I'm thinking about COLLEGES I'm applying to				

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Step 5: Click on "Tasks Assigned to Me" to see the Required and Recommended tasks assigned for your grade level.

NCE VERSCHOOL	Home Self-I	Discovery Caree Colleges	: Planner	♥ ▼ ♥ ⊠	VA About Me y LOG OUT
Overview Goals My Tasks Tasks are assigned are even required t track.	To-Do List Tasks As to you by your school. Th to graduate! So, make su	signed to Me hey can be pretty importan re to go through them to b	t, some of them e sure you're on		

<u>Step 6</u>: Once you click on the "Tasks Assigned to Me", you will see the **<u>REQUIRED</u>** tasks you need to work on and some recommended tasks. You will have to complete the **<u>REQUIRED</u>** tasks to meet the mandatory requirements for college and career readiness. We strongly encourage you to complete the recommended tasks to help you make informed college/career decisions.

Tasks you Need to Work On		Tasks fo	r future grades	
TASK 09th Grade Dual Enrollment DUE Tuesday May 31, 2022 Assigned by Your Counselor	Survey REQUIRED	You don't n thought yo future year	eed to worry about these tasks to u'd like to take a look ahead at wh s of your Success Plan.	day. However, we at's coming up in
TASK Add careers to my list DUE Tuesday May 31, 2022 Assigned by Your Counselor	REQUIRED	10th Grade	Apply for scholarships DUE Wednesday May 31, 2023	RECOMMENDED
TASK Apply for scholarships DUE Tuesday May 31, 2022 Assigned by Your Counselor	RECOMMENDED	🖹 TASK	Assigned by Your Counselor Scholarship search DUE Wednesday May 31, 2023 Assigned by Your Counselor	REQUIRED
TASK Scholarship search DUE Tuesday May 31, 2022 Assigned by Your Counselor	REQUIRED	🖹 TASK	Build / Update Resume DUE Saturday Jul 15, 2023	RECOMMENDED

Best Practices: Please be sure to complete the required survey if it is required as part of a task. Students will not be marked complete until all the necessary assignments are done.